

**NOTICE PURSUANT TO ART. 13 OF EU REGULATION N. 2016/679**

**- CONTACTS -**

**COOPSELIOS Cooperativa Sociale S.C.** (Fiscal code and VAT n.: 01164310359) (hereinafter "COOPSELIOS"), in the person of its legal representative pro tempore, with registered office in Reggio Emilia, via A. Gramsci, 54/S, in its capacity as Controller pursuant to art. 4 n. 7) and 24 of EU Regulation n. 2016/679 (GDPR), hereby informs you that, pursuant to art. 13 of the GDPR, your personal data described in art. 1 below will be processed in order to carry out the processing purpose described in art. 2 below.

**1. Category of personal data being processed.**

**1.1.** COOPSELIOS collects and processes, for the purpose of pursuing the processing purpose described in art. 2, your personal data as art. 4 n. 1) of the GDPR, so-called identification data (e.g. name; surname; email address) requested in one or more specific forms on the website of COOPSELIOS [www.coopselios.com](http://www.coopselios.com) (hereinafter "Site").

**2. Purposes of processing and legal basis.**

**2.1.** Your personal data are processed by COOPSELIOS for the following purpose:

- a. Execution of your request for contact and/or further information, made by filling in one or more of the forms on the Site.

In compliance with art. 13 paragraph 2) letter e) of the GDPR, COOPSELIOS informs you that any failure to communicate (even partially) your personal data, unequivocally requested as compulsory in one or more specific forms on the Site, may result in the impossibility for COOPSELIOS to correctly and fully carry out the processing purpose as per article 2.1. letter a). In this regard, COOPSELIOS specifies that the legal basis of the processing purpose referred in art. 2.1. letter a) is found in art. 6 paragraph 1) letter b) of the GDPR.

**3. Retention period.**

**3.1.** Pursuant to article 13, paragraph 2), letter a) of the GDPR, COOPSELIOS informs you of the following retention periods, after which your personal data will be subject to erasure, destruction or anonymization: (i) for the performance of the processing purpose referred in art. 2.1. letter a): n. 5 years, starting from the completion and complete execution of your request for contact and/or further information, a term that may be extended if necessary to comply with regulatory obligations (including those that have arisen) or to assert or defend a right, including in court.

**4. Target audience.**

**4.1.** In accordance with article 13 paragraph 1) letter e) of the GDPR, COOPSELIOS informs you that your personal data may be communicated, where appropriate and necessary, to one or more recipients pursuant to art. 4 n. 9) of the GDPR, identified as follows, in general, by category: (i) for the performance of the processing purpose referred in art. 2.1. letter a): persons authorised to process data by COOPSELIOS; companies controlled by or otherwise connected, even indirectly, to COOPSELIOS; consultants or companies of various kinds that provide, however, services and/or performances (including professional ones) connected, even indirectly, to the fulfilment of the purpose in question (e.g. IT companies).

**5. Transfer.**

**5.1.** COOPSELIOS informs you that your personal data is stored in automated, partially automated or non-automated files belonging to, or indirectly traceable to, COOPSELIOS, located in the European Economic Area (EEA).

**6. Data subject's rights.**

**6.1.** In relation to your personal data, COOPSELIOS informs you of your right to exercise the following rights, which may be subject to the limitations provided in art. 2 undecies and 2 duodecies of the Privacy Code: right of access pursuant to article 15 of the GDPR: right to obtain confirmation as to whether or not personal data is being processed, as well as the information referred to in art. 15 of the GDPR (e.g. purpose of processing,

storage period); right to rectification pursuant to article 16 of the GDPR: right to correct, update or supplement personal data; right to erasure under art. 17 of the GDPR: the right to obtain the erasure or destruction or anonymisation of personal data, where, however, the conditions listed in the same article apply; right to restriction of processing under art. 18 of the GDPR: a right with a markedly precautionary connotation, aimed at obtaining the restriction of processing where the cases governed by Art. 18 exist; right to data portability under art. 20 of the GDPR: right to obtain personal data, provided to the Controller, in a structured, commonly used and machine-readable format (and, where required, to transmit them, in a direct way, to another Data Controller), where the specific conditions indicated by the same article exist (e.g. legal basis of consent and/or performance of a contract; personal data provided by the data subject); right to object under art. 21 of the GDPR: right to obtain the cessation, on a permanent basis, of a given processing of personal data; right to lodge a complaint with the Supervisory Authority (i.e., Italian Privacy Guarantor) pursuant to art. 77 of the GDPR: right to lodge a complaint where it is considered that the processing under analysis violates national and EU legislation on the protection of personal data.

**6.2.** In addition to the rights described in art. 6.1. above, the Controller informs you that, in relation to your personal data, you are entitled, where possible and appropriate, to exercise, on the one hand, the (sub)right provided in art. 19 of the GDPR ("The controller shall communicate to each of the recipients to whom the personal data have been transmitted any rectification or erasure or restriction of processing carried out pursuant to Article 16, Article 17(1) and Article 18, unless this proves impossible or involves a disproportionate effort. The data controller shall inform the data subject of such recipients if the data subject so requests"), to be considered connected and related to the exercise of one or more of the rights regulated in art. 16, 17 and 18 of the GDPR; on the other hand, Controller specifies to you that, in relation to your personal data, there is, where possible and conferring, the right to exercise the right provided in art. 22 paragraph 1) of the GDPR ("The data subject shall have the right not to be subject to a decision which is based solely on automated processing, including profiling, and which produces legal effects concerning him/her or significantly affects him/her in a similar way"), subject to the exceptions provided for in paragraph 2) below.

**6.3.** In accordance with art. 12 paragraph 1) of the GDPR, COOPSELIOS undertakes to provide the communications referred in art. from 15 to 22 and 34 of the GDPR in a concise, transparent, intelligible, easily accessible form and in simple and clear language: such information will be provided in writing or by other means that may be electronic or, at the request of the interested party, will be provided orally provided that the identity of the latter is proven by other means.

**6.4.** In accordance with article 12 paragraph 3) of the GDPR, COOPSELIOS informs you that it undertakes to provide information relating to the action taken in respect of a request pursuant to art. from 15 to 22 of the GDPR without undue delay and, in any event, no later than one month after receipt of the request; this period may be extended by n. 2 months if necessary, taking into account the complexity and number of the requests (in which case, COOPSELIOS undertakes to inform you of such extension and the reasons for the delay, within one month of receipt of the request).

**6.5.** The rights described above (with the exception of the right pursuant to art. 77 of the GDPR) may be exercised via the contact details set out in art. 7 below.

## 7. Contact details.

**7.1.** COOPSELIOS can be contacted at: [info@coopselios.com](mailto:info@coopselios.com)

**7.2.** The Data Protection Officer (DPO) pursuant to art. 37 of the GDPR, appointed by COOPSELIOS, can be contacted at the following address: [privacydpo@coopselios.com](mailto:privacydpo@coopselios.com)

Reggio Emilia, 30.1.2026 (date of last update)

**COOPSELIOS Cooperativa Sociale S.C.**

(in the person of its legal representative pro tempore)

